

## COMPUTER FORENSICS FIRST RESPONDER *Training Program*

This three-day intensive certification program is offered to members of the Electronic Data Extraction Network. It is designed to train technical and management staff in the essentials of common electronic evidence extraction from personal computers, servers, and peripheral devices. The program combines discovery and evidence theory with hands-on training in proper procedures, record-keeping, and testimony to provide a comprehensive overview of forensic data extraction.

No technical or computer forensic experience is necessary. However, both knowledgeable technicians and those new to the field will benefit from this program.

### Why you should attend the EDEN Computer Forensics First Responder Program:

- **Best Practices Processes Training**  
Learn to use specific documentation and processes to identify and secure relevant electronic evidence on computers, networks, and handheld/portable devices.
- **Cutting-Edge Technology**  
Experience the latest forensic software and hardware with hands-on training sessions.
- **Privacy and Ethics**  
Recognize and avoid ethical pitfalls and employee privacy concerns related to data extraction tasks in order to avert potential liabilities for your employer or customers.
- **Policies and Laws**  
Understand electronic evidence chain-of-custody methods so that evidence you secure will be admissible in court.
- **Certification**  
Become part of a select group of trained and certified providers. You will have access to this peer group for comments and advice.

### DETAILS:

- Program is limited to 12 participants.
- Program cost: \$2500 (\$500 discount for registration 6-weeks prior to course)
- Participants are responsible for lodging and transportation.
- Participants will receive professionally prepared course materials.
- The Participant Reception is hosted by EDEN and will be an opportunity to socialize with other participants. Refreshments will be provided.

## TRAINING PROGRAM AGENDA

### day one

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**8.30am – 9.00am**

**Registration**

**9.00am – 9.30am**

**Introduction and Overview**

**9.30am – 10.30am**

**The Role of Electronic Discovery**

A fast-paced survey of the sources of electronic evidence used in litigation today, with examples from cases and investigations worked on by the instructors.

**10.30am – 10.45am**

**Break**

**10.45am – 12.00pm**

**Evidence Preservation and the Law**

Training in the duty to preserve, extract and search electronically stored information under current federal and select states' laws, with case and practical studies.

**12.00pm – 1.00pm**

**Lunch**

**1.00pm – 2.00pm**

**Electronic Discovery Extraction: Best Practices**

An interactive discussion of the best methods and practices for securing and extracting electronic evidence in light of legal concerns, privacy issues, workplace standards and the state of current electronic discovery.

**2.00pm – 2.45pm**

**Preparing for Your Deposition**

In this segment, participants learn the basics of how to testify competently, completely and truthfully.

**2.45pm-3.00pm**

**Break**

**3.00pm – 4.00pm**

**Using Electronic Evidence at Trial**

Understanding how electronic evidence is actually used at trial is critical to understanding the importance of proper data extraction.

**4.00pm – 5.00pm**

**Ethics and Electronic Evidence**

Persons engaging in electronic evidence extraction have unprecedented access to the secrets of their clients. A sound ethical base is essential. Interactive exercises help participants to prepare for the tough decisions.

### day two

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**8.30am – 9.30am**

**Electronic Discovery Record Keeping**

Discussion and practice of the Data Extraction Checklist, imaging records, data custody records and other critical documents.

**9.30am – 10.30am**

**Overview of Extraction Devices and Techniques**

An examination of the various tools and software available for data extraction, with examples of use.

**10.30am – 10.45am**

**Break**

**10.45 – 12.00pm**

**Role Play: Extraction and Record-Keeping**

**12.00pm – 1.00pm**

**Lunch**

**1.00pm – 5.00pm**

**Workshop: Working with Forensic Equipment**

**Workshop: Videotaped Deposition/Trial Testimony**

Participants will engage in practical exercises, based on the hypothetical provided to them, of data extraction and preservation. In addition, videotaped "testimony" will be taken of each of the participants in a realistic setting designed to help prepare the participant for deposition, hearing and trial.

**6.00pm**

**Participant Reception**

### day three

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**9.00am – 10.00am**

**Record-Keeping Review**

Review of record-keeping processes; Q&A session; distribution of forms books.

**10.00am – 11.30am**

**Critique of Deposition/Trial Testimony**

A review of videotaped testimony and forms preparation.

**11.30am – 1.00pm**

**Certification Testing**

For participants pursuing EDEN Certification. Tests are designed to take approximately one hour.